How to view course details and withdraw in a curriculum

Details of Training I am Booked onto

To view your training record or see the details of training you are booked onto, click on 'View' under 'Training Record' on the homepage of My Learning.



Your training record will then appear, and you can click on 'View Training Details' next to the curriculum



Scroll to the relevant course and Click 'Withdraw'



This will open a new window.

Withdraw Registration

If you withdraw your registration for this session, you will immediately be withdrawn from the delegate list.

Session Details
 Event Name: FC - Equality & Diversity in Foster Care Date / Time: (1) 14/12/2023 10:00 - 14/12/2023 14:00 Location: Virtual Training - Link found in email confirmation from My Learning and calendar invite
SESSION WITHDRAWAL OPTIONS
Please select a reason
Comments
Submit Cancel

Select a reason from the drop down , enter details in the Comments box and select Submit