

Organisational skills

Organising your timetable and school bag:

- Type the timetable with the name of the; subject, teacher, classroom number, and equipment needed. If unable to type the timetable you can write it out. Put a copy of the timetable on a wall.
- Some children find it useful to colour code subjects e.g. colour Maths red on timetable and cover all Maths books red.



Child's Name

Maths

Mr Shape

Rm 36

- Organise the subjects into individual clear folders and label subject, teacher, room number e.g. Maths, Mr Shape, Rm36.
- Create an area at home which is "School space". This may be a storage box, cupboard or a shelf so all books can be neatly stored and found.
- Choose a see through pencil case to enable you to find items easily. Do NOT overfill pencil case. Keep a separate pencil case for Art.
- When packing your school bag at the end of class put the folder to the back of your schoolbag. This will leave your next subject folder at the front of the bag ready for your next class.

Homework:

- Use your school diary to note what homework you have. Note: book, page and question numbers and also what date the work is to be returned to the teacher. Don't write "finish work" as you may forget by the time you get home

Maths Big Number Book Pg 3 Question 1 – 20 for Wednesday 02.09.2020.

Geography Colour in map of school for Monday 07.09.2020

Science Read over experiment. Wednesday 02.09.2020

- The best time to start your homework is usually after you come in from school and have a short break.
- Ensure you complete your homework in a quiet area of the house; away from the TV and other distractions.
- Clear your desk and only take out one subject at a time, lean on your file again to help with your handwriting.
- It is beneficial if you do the homework that is set that day, as the topic will be easier remembered. If you cannot complete it make sure you make a note of when it needs to be completed. Use a highlighter and mark the day.
- When finished your homework, look at your diary and pack your bag for the next day.

It's a great feeling when your homework is completed early as you have the rest of the evening free for catching up with friends or taking part in your hobbies.

