



**SEND TRAINING PROGRAMME 2021**

In order to effectively meet the needs of children and young people with SEND and their families, the workforce across the system will need to develop and maintain core knowledge, skills and behaviours. The workforce is defined as all front-line staff including those in educational settings (Early Years to 16+), Health and social care teams and providers who provide support to children, young people and their families.

This document provides an ‘at a glance’ guide to the training that is currently available to practitioners, parents and carers.

To access training that is on Suffolk CPD Online, you will need to have an online account. If you don’t already have one, you can register for free ([see our guide for creating an account and booking courses](https://www.suffolklearning.co.uk/do_download.asp?did=20242)).

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| **GUIDE TO TRAINING REQUIREMENTS** | |
| **LEVEL 1**  **AWARENESS** | Anybody who has any contact at all with children and young people with SEND and their families. This includes all practitioners, as well as reception staff, administrative, cleaning and maintenance staff |
| **LEVEL 2**  **INTERMEDIATE** | All practitioners who work directly with children and young people with SEND and their families, where SEND support is not the main part of their job role. This includes, but is not limited to, staff in Early Help, Health & Children’s Centres, County Parenting Team, Social Care, Children in Care, Leaving Care, Make a Change and Positive Choices, Attendance service, Safeguarding, MASH, Youth Justice Service, Fostering & Adoption, Children’s Homes,  CCG and SSC Contracts teams, bus/taxi drivers and chaperones. |
| **LEVEL 3 ADVANCED** | All staff who are routinely working with children and young people with SEND and their families, where SEND support is a significant part of their job role. This includes Inclusion Service staff, Key workers, Virtual School staff, School Nurses, Social Workers, Family Support Practitioners, Health practitioners, Early Years practitioners, Teaching staff, SENCOs |
| **LEVEL 4**  **STRATEGIC** | Managers who have direct operational and strategic responsibilities for SEND outcomes. This includes Line Managers, Senior Leadership Teams, County Councillors, School Governors, Strategic Boards |

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| **TRAINING FOR SUFFOLK COUNTY COUNCIL STAFF AND PARTNER ORGANISATIONS** | | | | | |
| **Course** | **Type of training** | **Available from** | **Course Code** | **Audience** | **Training Level** |
| Introduction to Special Educational Needs | eLearning | [MindEd](https://www.minded.org.uk/Catalogue/Index?HierarchyId=0_36391_36845_36859&programmeId=36391&HierarchyId=0_36391https://www.minded.org.uk/Catalogue/Index?HierarchyId=0_36391_36845_36859&programmeId=36391&HierarchyId=0_36391_36845_36859&programmeId=36391_36845_36859&programmeId=36391) |  | Multi Agency | 1 |
| Safeguarding children with disabilities | eLearning | CPD Online | [M-ESCD](https://multiagency.suffolkcpd.co.uk/elearning/Course/Detail?CourseId=61) | Multi Agency | 1 |
| SEND Level 1 eLearning | eLearning | CPD Online | [M-ESEND](https://multiagency.suffolkcpd.co.uk/elearning/Course/Detail?CourseId=39) | Multi Agency | 1 |
| Signs of Safety Online Overview Session for the Inclusion Service | Virtual – 2 hour session | [CPD Online](https://multiagency.suffolkcpd.co.uk/cpd/default.asp?homepage=1) | M-SOSA | SCC Inclusion Service | 1 |
| Suffolk SEND Local Offer | website | [Infolink](https://infolink.suffolk.gov.uk/kb5/suffolk/infolink/localoffer.page?localofferchannelnew=0) |  | Multi Agency | 1 |
| What is a disability according to the Equality Act 2010? | Video | [SENDIASS](https://www.youtube.com/watch?v=aDIW5QE6IuU&list=PLr9lrTGJpvKdWnQGuHPNczqciEUqF2eRz&index=9&t=3s) |  | Multi Agency | 1 |
| What is a special educational need or SEN? | Video | [SENDIASS](https://www.youtube.com/watch?v=H37qmgaTvfM&list=PLr9lrTGJpvKeLnjh8AsBKyd9bWZpFJbM3&index=7) |  | Multi Agency | 1 |
| Assessment of special educational needs | eLearning | [MindEd](https://www.minded.org.uk/Catalogue/Index?HierarchyId=0_36391_36845_36859&programmeId=36391&HierarchyId=0_36391https://www.minded.org.uk/Catalogue/Index?HierarchyId=0_36391_36845_36859&programmeId=36391&HierarchyId=0_36391_36845_36859&programmeId=36391_36845_36859&programmeId=36391) |  | Multi Agency | 2 |
| Autism Awareness | eLearning | CPD Online | [M-EAUT](https://multiagency.suffolkcpd.co.uk/elearning/Course/Detail?CourseId=67) | Multi Agency | 2 |
| Autism training for ACS staff | Virtual | [CPD Online](https://multiagency.suffolkcpd.co.uk/cpd/default.asp?homepage=1) | M-AAT | SCC STAFF | 2 |
| Autism training for CYP staff | Virtual | [CPD Online](https://multiagency.suffolkcpd.co.uk/cpd/default.asp?homepage=1) | M-AATC | SCC STAFF | 2 |
| Care Act – independent advocacy | eLearning | CPD Online | [M-ECA04](https://multiagency.suffolkcpd.co.uk/elearning/Course/Detail?CourseId=31) | Multi Agency | 2 |
| Care Act – transition to adulthood | eLearning | CPD Online | [M-ECA11](https://multiagency.suffolkcpd.co.uk/elearning/Course/Detail?CourseId=25) | Multi Agency | 2 |
| Chronic Fatigue Syndrome | eLearning |  | In development | Multi Agency |  |
| EHC Needs Assessment webinar (first stage understanding) | Virtual & video  recording | [SENDIASS](https://www.suffolksendiass.co.uk/training/training-for-practitioners) |  | Multi Agency | 2 |
| EHCP - Writing quality advice and outcomes | Virtual | [CPD Online](https://multiagency.suffolkcpd.co.uk/cpd/default.asp?homepage=1) | M-SENDEHCP | Multi Agency | 2 |
| EHCP – the annual review | Virtual | [CPD Online](https://multiagency.suffolkcpd.co.uk/cpd/default.asp?homepage=1) | M-SENDAR | Multi Agency | 2 |
| ELKLAN Speech and language support for 5 – 11s | Virtual | [CPD Online](https://earlyyears.suffolkcpd.co.uk/cpd/default.asp?homepage=1) | SCH | School staff | 2 |
| Hate crime | eLearning | [CPD Online](https://multiagency.suffolkcpd.co.uk/elearning) | M-EHC | Multi Agency | 2 |
| Key working | eLearning |  | In development | Multi Agency | 2 |
| Makaton online beginner’s workshop | Virtual | [CPD Online](https://multiagency.suffolkcpd.co.uk/courses/bookings/default.asp) | M-MAKO |  | 2 |
| Makaton Beginners: Levels 1 and 2 | Virtual | [CPD Online](https://multiagency.suffolkcpd.co.uk/courses/bookings/default.asp) | M-MAKO | SCC and Early Years practitioners | 2 |
| Mental Capacity Act | eLearning | [CPD Online](https://multiagency.suffolkcpd.co.uk/elearning) | M-EMCA | Multi Agency | 2 |
| Self harm | eLearning | [CPD Online](https://multiagency.suffolkcpd.co.uk/elearning) | M-ESELF | Multi Agency | 2 |
| SEND support in schools | Virtual & videos | [SENDIASS](https://www.suffolksendiass.co.uk/training) |  | Multi Agency | 2 |
| SEND tribunals – an introduction | eLearning |  | In development | Multi Agency | 2 |
| Signs of Safety Learning Programme for Inclusion Service | Virtual | [CPD Online](https://multiagency.suffolkcpd.co.uk/cpd/default.asp?homepage=1) | M-OSOS | SCC Inclusion Service | 2 |
| Working with Parents | Virtual | [SENDIASS](https://www.suffolksendiass.co.uk/training) |  | School staff and other practitioners | 2 |
| Youth Mental Health First Aid for CYP services | Classroom | [CPD Online](https://multiagency.suffolkcpd.co.uk/cpd/default.asp?homepage=1) | M-MHFA | Multi Agency | 2 |
| Please see separate tables below for Level 3 training for Schools and Early Years SENCOs | | | 3 | | |
| Further Level 3 training to be developed during 2021-22 | | | | | |
| Governor SEND briefing | Virtual | [SENDIASS](https://www.suffolksendiass.co.uk/training/training-for-practitioners) |  | School Governors and Trustees | 4 |
| Research briefing for Councillors | Online Resource | [Research in Practice](https://www.researchinpractice.org.uk/) | | Councillors | 4 |
| Further Level 4 training to be developed during 2021-22 | | | | | |

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| **TRAINING FOR EARLY YEARS AND CHILDCARE SETTINGS** | | | | | |
| **Course** | **Type of training** | **Available from** | **Course Code** | **Audience** | **Training Level** |
| All included - a look at equality, diversity and inclusion in the early years setting | Virtual | [CPD Online](https://earlyyears.suffolkcpd.co.uk/cpd/default.asp?homepage=1) | E-ALLV | Early Years staff | 1 |
| An Introduction to SEND – SEND legislation and the role of the SENCo | Virtual | [CPD Online](https://earlyyears.suffolkcpd.co.uk/cpd/default.asp?homepage=1) | E-SENDV | Early Years SENCo | 2 |
| Makaton Level 1 workshop | Virtual | [CPD Online](https://earlyyears.suffolkcpd.co.uk/cpd/default.asp?homepage=1) | E-MAK1 | Early Years practitioners | 2 |
| Makaton Level 2 workshop | Virtual | [CPD Online](https://earlyyears.suffolkcpd.co.uk/cpd/default.asp?homepage=1) | E-MAK2 | Early Years practitioners | 2 |
| Makaton signing for babies workshop | Virtual | [CPD Online](https://earlyyears.suffolkcpd.co.uk/cpd/default.asp?homepage=1) | E-MSB | Early Years practitioners | 2 |
| Makaton in practice | Virtual | [CPD Online](https://earlyyears.suffolkcpd.co.uk/cpd/default.asp?homepage=1) | E-MIPV | Early Years practitioners | 2 |
| SEN support plans | classroom | [CPD Online](https://earlyyears.suffolkcpd.co.uk/cpd/default.asp?homepage=1) | E-SSPV | Early Years practitioners | 2 |
| Signs of safety awareness session | Virtual | [CPD Online](https://socialcare.suffolkcpd.co.uk/elearning) | E-SOSV | Early Years practitioners | 2 |
| Structured learning to support children with Autistic Spectrum Disorder | Virtual | [CPD Online](https://earlyyears.suffolkcpd.co.uk/cpd/default.asp?homepage=1) | E-AUTV | Early Years practitioners | 2 |
| Using visuals with children | Virtual | [CPD Online](https://earlyyears.suffolkcpd.co.uk/cpd/default.asp?homepage=1) | E-VISV | Early Years practitioners | 2 |
| Nasen L3 SENCo qualification | Virtual classroom | [CPD Online](https://earlyyears.suffolkcpd.co.uk/cpd/default.asp?homepage=1) | E-SENCo | Early Years SENCo | 3 |
| SEND 4 Broad areas of need – Cognition and learning | Virtual classroom | [CPD Online](https://earlyyears.suffolkcpd.co.uk/cpd/default.asp?homepage=1) | E-COG | Early Years SENCo | 3 |
| SEND 4 Broad areas of need – Communication and interaction | Virtual classroom | [CPD Online](https://earlyyears.suffolkcpd.co.uk/cpd/default.asp?homepage=1) | E-COM | Early Years SENCo | 3 |
| SEND 4 Broad areas of need – Physical and/or sensory needs | Virtual classroom | [CPD Online](https://earlyyears.suffolkcpd.co.uk/cpd/default.asp?homepage=1) | E-PHYS | Early Years SENCo | 3 |
| SEND 4 Broad areas of need – Social, emotional & mental health | Virtual classroom | [CPD Online](https://earlyyears.suffolkcpd.co.uk/cpd/default.asp?homepage=1) | E-SEMH | Early Years SENCo | 3 |
| Specialist provision and Education, Health and Care Plans | Virtual | [CPD Online](https://earlyyears.suffolkcpd.co.uk/cpd/default.asp?homepage=1) | E-EHCPV | Early Years SENCO | 3 |

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| **TRAINING FOR SCHOOLS** |
| Each term, there are:   * A SENCO Forum for all SENCOs across Suffolk which will update on services across Suffolk for children with SEND, supported by colleagues from Health and Social Care/Early Help, the Skills Team and SENDAT Outreach * Two shorter, follow up SENCO Forums to address questions and requests from the larger forum * CPD sessions from the Specialist Education Services and other teams   In addition, we are continuing to run our New to SENCO in Suffolk – the second and third of three half days over Autumn and Spring  These sessions are also suitable for school staff in inclusion/pastoral roles.  **All sessions are part of the Core Offer for schools and settings.**  Meetings are held in Microsoft Teams and to enable SENCOs across Suffolk to access more conveniently without the need to travel. Contact [SENCOsupport@suffolk.gov.uk](mailto:SENCOsupport@suffolk.gov.uk)  Please see SENCO bulletin ([SENDnews@suffolk.gov.uk](mailto:SENDnews@suffolk.gov.uk)) and Suffolk Headlines ([suffolkheadlines@suffolk.gov.uk](mailto:suffolkheadlines@suffolk.gov.uk)) for details.  Resources from these sessions are kept on the SENCO area of the Suffolk Learning website after the event.  CPD sessions include:   * Promoting children & young people’s continence in schools – an awareness of key principles and how to support needs * Supporting SEND learners with career pathways: what does good look like? * Remote learning for children with SEND * What is dyslexia? * Dyslexia friendly classrooms * Meeting the needs of adopted children and those with a Special Guardianship Order * What is dyscalculia? * Deaf awareness * Reading strategies * Spelling strategies |

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| **TRAINING FOR PARENTS AND CARERS** | | | |
| Annual Reviews of EHC plans | Webinar and video | [SENDIASS](https://www.suffolksendiass.co.uk/training/parent-and-carer-information-sessions) | Practitioners welcome |
| EHC needs assessment | Webinar and video | [SENDIASS](https://www.suffolksendiass.co.uk/training/parent-and-carer-information-sessions) | Practitioners welcome |
| Drafting and finalising an EHCP | Virtual and video | [SENDIASS](https://www.suffolksendiass.co.uk/training/parent-and-carer-information-sessions) | Practitioners welcome |
| Making meetings matter | Virtual & face to face | [SENDIASS](https://www.suffolksendiass.co.uk/training/parent-and-carer-information-sessions) | Practitioners welcome |
| SEN Support in Schools series (focussing on categories of SEN) | Virtual  (SES and Health supporting) | [SENDIASS](https://www.suffolksendiass.co.uk/training/parent-and-carer-information-sessions) | Practitioners welcome |
| Transition: Early Years to Primary | Virtual  (Early Years supporting) | [SENDIASS](https://www.suffolksendiass.co.uk/training/parent-and-carer-information-sessions) | Practitioners welcome |
| SEND support in schools | Face to face and videos | [SENDIASS](https://www.suffolksendiass.co.uk/training/parent-and-carer-information-sessions) |  |
| EHCP workshop | Face to face and videos | [SENDIASS](https://www.suffolksendiass.co.uk/training/parent-and-carer-information-sessions) |  |
| Empower your child workshop | Face to face | [SENDIASS](https://www.suffolksendiass.co.uk/training/parent-and-carer-information-sessions) |  |
| SEND champion course | Face to face | [SENDIASS](https://www.suffolksendiass.co.uk/training/parent-and-carer-information-sessions) |  |

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| **GLOSSARY** | | | |
| **ACS** | Adult and Community Services | **SCC** | Suffolk County Council |
| **CCG** | Clinical Commissioning Group | **SEN** | Special Educational Needs |
| **CPD** | Continuing Professional Development | **SENCo** | Special Educational Needs Co-ordinator |
| **CYP** | Children and Young People’s Services | **SEND** | Special Educational Needs and Disabilities |
| **EHC** | Education, Health and Care | **SENDIASS** | Special Educational Needs and Disabilities Information, Advice and Support Service |
| **EHCP** | Education, Health and Care Plan | **SPCN** | Suffolk Parent Carer Network |
| **MASH** | Multi Agency Safeguarding Hub |  |  |